



**St. Lawrence**

CATHOLIC PARISH

Continuing Religious Education

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stlawrenceparish.com

March, 2018

Early Registration Deadline: **JUNE 1, 2018**  
Final Registration Deadline: **AUGUST 30, 2018**

Dear CRE Families:

It is time to register for the 2018-2019 school year! Please read this letter thoroughly and then complete both sides of the enclosed registration form. It is important that you take the time to enter all the information requested. The *signature of a parent or legal guardian is required*. Please return your registration with payment by **August 30, 2018**.

1. **Class Times:** Classes are filled on a first come, first served basis.

**Monday schedule: Grades K-6: 5:00-6:15pm or Grades K-8: 6:45-8:00pm.**

**Tuesday schedule: Grades K-6: 5:00-6:15pm or Grades K-8: 6:45-8:00pm.**

Class assignments are subject to availability of catechists. If changes are necessary, you will be notified.

**Classes begin on September 24/25, 2018.**

The CRE calendar and Parent/Student Handbook will be available in the Fall and will also be posted on the CRE page of the St. Lawrence website: [www.stlawrenceparish.com](http://www.stlawrenceparish.com)

2. **Fees:** The class fee is **\$95.00 per child if paid by June 1, 2018, or if your family is new to the program. After June 1, the class fee increases to \$110.00 per child.** Additional fees for Sacrament preparation remain unchanged as shown on the registration form.

Payment of fees is expected at the time of registration by check, cash, or credit card. If family circumstances are such that you are unable to pay in full, we will be happy to work with you. Please let us know, in writing, if an alternate payment plan would be needed. Also, parent volunteer opportunities listed on page 3 can help defray class fees. All information is held in the strictest of confidence.

3. **Final Registration Deadline:** Registrations are due by **August 30, 2018**, either in person or by mail. You may also bring your registration and payment to the Parish Office during evening hours or after weekend Masses. Please enclose your registration and payment in an envelope labeled "CRE". Late registrations will be admitted to class in October.

4. **Family Catechesis:** At least one Family Night will be included during the catechetical year. Details will be announced at the Parent Orientation on October 1/2, 2018.

5. **Baptismal Certificates:** New Students and First Graders must provide a valid Baptismal certificate at the time of registration. Reception of first sacraments is not permitted without an official Baptismal certificate.

The Continuing Religious Education program at St. Lawrence serves many students and help is needed in several areas.

**Please consider helping by completing the enclosed green volunteer form.** Successful completion of the Protecting God's Children class and Criminal History Background Check is required for all volunteers.

We will contact you in August to confirm your volunteer placement.

We look forward to continued blessings as we grow together in faith and wisdom.

Sincerely,

Lisa Rajnicek, M.Ed.  
Director of Continuing Religious Education

**ST. LAWRENCE CONTINUING RELIGIOUS EDUCATION**  
**2018-2019 FAMILY REGISTRATION** (Please complete all 3 pages and **sign** form)

**OFFICE USE ONLY**

Family Last Name	Home Phone	Father's Name	Mother's First & Maiden Name
Address		Father's Work Phone	Mother's Work Phone
City/Zip (Please include ZIP Code)		Father's Cell Phone	Mother's Cell Phone
Email Address		Father's Religion	Mother's Religion
Envelope Number:	Your CRE registration is processed once your parish registration is verified. If you are not a registered parishioner of St. Lawrence Parish, we invite you to register at this time in the Parish Office.		

**COMPLETE IF APPLICABLE:**

<input type="checkbox"/> Single Parent <input type="checkbox"/> Separated <input type="checkbox"/> Widow(er) <input type="checkbox"/> Divorced	Child(ren) living with: <input type="checkbox"/> Father <input type="checkbox"/> Mother
Stepfather's Name:	Stepmother's Name:

CHILDREN TO BE REGISTERED First & Last Name of Each Child	M OR F	Date of Birth	School Grade Fall 2018	CRE Grade Fall 2018	Baptism	Reconciliation	Eucharist	Confirmation	Church of Baptism
									City and State <b>Please submit a copy of your student's baptismal certificate (if you have not already done so)</b>

**St. Lawrence Parish Sacramental Policy:** \*\*\*  **CHECK COMPLETED SACRAMENTS** \*\*\*  
 •Students must have attended formalized religion classes the year prior to becoming Candidates in our program for the Sacraments of Eucharist, Reconciliation and Confirmation. •Students must have 75% attendance in both the prior and current years. •Parents/Guardians must be registered parishioners.

**CHOOSE CLASS DAY/TIME** Please check day you prefer your child/children to attend.

**Mondays:**

- 5:00 – 6:15 pm **K – 6**  
 6:45 – 8:00 pm **K – 8**

**Tuesdays:**

- 5:00 – 6:15 pm **K – 6**  
 6:45 – 8:00 pm **K – 8 and Special Needs**

**CLASS FEES** (25 sessions)

\$110.00 per child . . . . . MULTIPLY BY # OF CHILDREN = \_\_\_\_\_  
**Discount:** \$95.00 per child (if registering before June 1, 2018 . . . . MULTIPLY BY # OF CHILDREN = \_\_\_\_\_  
 or if new to St. Lawrence CRE)

**Sacrament Fees:**

\$50.00 for 8<sup>th</sup> Grade Confirmation Preparation and Retreat..... \_\_\_\_\_  
 \$40.00 for 2<sup>nd</sup> Grade First Eucharist and Reconciliation Preparation..... \_\_\_\_\_  
 \$20.00 for Eucharist Preparation for older students..... \_\_\_\_\_  
 \$20.00 for Reconciliation Preparation for older students..... \_\_\_\_\_

**Payment due at time of registration:**  Pay in full  3 payments (at registration, November, February)

**Payable with cash, checks written to St. Lawrence CRE, or MasterCard/VISA credit cards** **TOTAL:** \_\_\_\_\_


**OFFICE USE:** Date received: \_\_\_\_\_  Form Mailed  Form in Person CRE staff initials: \_\_\_\_\_  
 Total Cost: \_\_\_\_\_ Amount Received: \_\_\_\_\_ Balance: \_\_\_\_\_  
 Cash: \_\_\_\_\_ Check No: \_\_\_\_\_ MC/VISA \_\_\_\_\_

Did your child/children attend St. Lawrence Religious Education last year?  Yes  No

If not, where did they attend? \_\_\_\_\_

**Photograph/Video Permission**  Yes  No

I give permission for my child(ren) to be photographed during the CRE 2018-2019 catechetical year for educational use within the classroom and also for community relations for not-for-profit use such as St. Lawrence Forum articles, church projector screen, and parish web-site. Names of children will NOT be included in such use, publications or presentations.

 **REQUIRED PARENT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## **MEDICAL TREATMENT RELEASE FORM**

*One Form Per Child*

To Whom It May Concern:

As parent/guardian, I do hereby authorize the treatment of a qualified and licensed physician of any condition which, in the opinion of the physician, is deemed necessary and appropriate. This authority is granted only after a reasonable effort has been made to reach me.

Name of Minor: \_\_\_\_\_ Relationship to you: \_\_\_\_\_

Reason for which release is intended: St. Lawrence CRE Program September 2018 through April 2019.

Address of Minor: \_\_\_\_\_ City: \_\_\_\_\_

Emergency Phone(s): \_\_\_\_\_

Family Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Physician Address: \_\_\_\_\_ City: \_\_\_\_\_

List allergies, medication, contract, or other pertinent comments:

\_\_\_\_\_  
\_\_\_\_\_

Health Insurance Data:

Company: \_\_\_\_\_ Policy: \_\_\_\_\_

Group: \_\_\_\_\_ Contract: \_\_\_\_\_

I further authorize the person who presents the minor to sign the Acknowledgment of Receipt of Notice Privacy Rights that may be presented by the physician or health care facility.

This authorization is completed and signed of my own free will with the sole purpose of authorizing medical treatment deemed necessary and appropriate by the treating physician.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
(Parent or Guardian)

**PARENT OPPORTUNITIES**

We appreciate the help of all parents. We ask that parents pay all class fees for their children at the time of registration. For any of the positions listed below it is required that you have completed the **Protecting God's Children Workshop** prior to the start of classes and have a copy of your certificate submitted to the CRE office. **Background Check Authorization** forms must also be submitted.

- CATECHIST  Catechists will be trained and paid a stipend for teaching. Everything that is needed to teach is provided - direction, lesson planning, activity supplies and prayerful support. Class size is 15 students or less. Childcare is available for catechist's children during class time. Classes are scheduled from the end of September until the end of April. *Class fees will be waived for up to 2 children attending Religious Education. Sacrament fees are paid by you.*
- HALL MONITORS  Control doors and hallway traffic, monitor children in the hallways, and assist catechist. Hall Monitors will be trained and paid a stipend. *Tuition and Sacrament fees are paid by you.*
- CHILD CARE  Supervise the non-school age children of catechists during class times. Child Care Personnel will be paid a stipend. *Tuition and sacrament fees are paid by you.*
- SUBSTITUTE CATECHIST  Teach a class as needed for an absent catechist. Lesson plans and materials are provided. Often we are able to call substitutes in advance, but occasionally we call for help on the day that it is needed. A stipend is paid for each class session of substitute teaching.
- SUBSTITUTE HALL MONITOR AND CHILD CARE  Perform Hall Monitor duties: Control doors and hallway traffic, monitor students in hallways, and assist catechists. Often we are able to call substitutes in advance, but occasionally we call for help on the day that it is needed.
- HOSPITALITY  Hospitality Volunteers are needed to set up and clean up for several events during the year. You would be called in advance.
- VACATION BIBLE SCHOOL  Volunteers to help with teaching, crafts, snacks, etc. in this summer's VBS program. (July 2019). CRE class fees are not reimbursed.

**NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**DAY & TIME YOUR CHILD WILL ATTEND CLASSES:** \_\_\_\_\_

OFFICE USE: PGC \_\_\_\_\_ AUTH \_\_\_\_\_

**CREDIT CARD PAYMENT:**

*please print clearly*

**ST. LAWRENCE CATHOLIC CHURCH CREDIT CARD AUTHORIZATION**

I, \_\_\_\_\_ authorize St. Lawrence Parish to charge my credit card. It will not exceed the amount shown.

PURPOSE OF TRANSACTION: *CRE CLASS REGISTRATION 2018-2019*

AMOUNT \$ \_\_\_\_\_ USD CREDIT CARD TYPE:  VISA  MASTERCARD  DISCOVER

CREDIT CARD # \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

NAME AS APPEARS ON CARD: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_